

# RICHTER

## PROOF OF CLAIM

See the attached instruction letter for instructions on how to complete this document.

IN THE MATTER OF THE COMPROMISE OR ARRANGEMENT OF STOKES INC.  
(referred to in this form as the “**Debtor**”)

and the claim of \_\_\_\_\_ (referred to in this form as the “**Creditor**”).

All notices or correspondence regarding this claim are to be forwarded to the Creditor at the following address:

.....  
(name of creditor)

.....  
(number and street)

.....  
(town, province, country, postal code)

E-mail address ..... Phone ..... Fax.....

I, \_\_\_\_\_ residing in the City of \_\_\_\_\_,

in the Province or State of \_\_\_\_\_ do hereby certify that:

If you are an officer of the company, state position or title	1.	<input type="checkbox"/> I am the Creditor of the Debtor, or <input type="checkbox"/> I am .....of the Creditor.
	2.	I have knowledge of all the circumstances connected with the claim referred to below.
The attached statement of accounts or affidavit (or solemn declaration) must contain the vouchers, supporting documents or other evidence in support of the claim	3.	The Debtor was, as of the date of the issuance of the Notice of Intention, namely the 18 <sup>th</sup> day of February 18, 2020 and still is, indebted towards the creditor in the amount of  \$ ....., as specified in the statement of accounts (or affidavit or solemn declaration) attached hereto, after deducting any counterclaims to which the Debtor is entitled.

### MONTRÉAL

1981 McGill College  
Montréal QC H3A 0G6  
514.934.3400

### TORONTO

181 Bay St., #3510  
Bay Wellington Tower  
Toronto ON M5J 2T3  
416.488.2345

### CHICAGO

200 South Wacker, #3100  
Chicago, IL 60606  
312.828.0800

Write down the amount of the Unsecured Claim against the Debtor	4.	Unsecured Claim in the amount of \$..... for which I do not hold any assets of the Debtor as security.
Write down the amount of the Restructuring Claim arising after February 18, 2020	5.	Restructuring Claim arising after February 18, 2020, in the amount of \$ ..... for which I do not hold any assets of the Debtor as security.
Write down the amount of the secured Claim against the Debtor		Secured Claim in the amount of \$ ..... for which I hold ..... of the Debtor as security.
Write down the Claim against the Debtor's directors and/or officers	6.	D&O Claim in the amount of \$ .....
Dated at _____, this _____ day of _____, 2020  _____ Print Name  _____ Signature of individual completing this form		

### Instructions for completing Proof of Claim forms

The duly completed Proof of Claim together with supporting documentation must be returned and actually received by the Monitor, by regular mail, fax, courier or email to the address set out below, no later than 5:00 p.m. (Montréal time) on **November 9, 2020**, or, for creditors with Restructuring Claims (as defined in the Claims Procedure Order) arising after February 18, 2020, **thirty (30) days** after the date of receipt by the creditor of a notice of resiliation, repudiation or termination of the contract, lease, employment agreement or other agreement, if such date falls after **November 9, 2020** (the “**Claims Bar Date**”).

**FAILURE TO FILE YOUR PROOF OF CLAIM AGAINST THE DEBTOR AND/OR ITS DIRECTORS OR OFFICERS BY THE CLAIMS BAR DATE WILL RESULT IN YOUR CLAIM BEING FOREVER EXTINGUISHED AND BARRED.**

In completing the attached form, your attention is directed to the marginal notes on this Proof of Claim form and to the following requirements.

The Proof of Claim must be completed and signed by an individual and not by a corporation. If you are acting for a corporation or other person, you must state the capacity in which you are acting, such as "Director", "Vice-President", "Credit Manager", "Treasurer", "Authorized Agent", etc.

The person signing the Proof of Claim must have knowledge of the circumstances related with the claim.

All amounts claimed should be supported by a statement of accounts, an affidavit or a solemn declaration containing the details of such claim. The date at which claims are to be calculated and the correct name of the Debtor must appear on the statement of accounts, affidavit or solemn declaration.

If the amount claimed is not in Canadian dollars, the currency must be specified.

The person signing the Proof of Claim must insert the place and date.

# RICHTER

CANADA  
PROVINCE OF QUÉBEC  
DISTRICT OF MONTRÉAL

No.: 500-11-057985-208

S U P E R I O R C O U R T  
(Commercial Division)  
(Sitting as a court designated pursuant to the  
*Companies' Creditors Arrangement Act*,  
RSC 1985, c C-36)

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## IN THE MATTER OF THE COMPROMISE OR ARRANGEMENT OF:

STOKES INC.

Debtor

- and -

RICHTER ADVISORY GROUP INC.

Monitor

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### INSTRUCTIONS TO CREDITORS WHO WISH TO ASSERT ANY CLAIMS AGAINST STOKES INC., ITS DIRECTORS AND OFFICERS

Please note that the bar date for the filing of all proofs of claims (collectively, the “**Proofs of Claim**”, and each a “**Proof of Claim**”) in respect of a Claim (as defined in the Claims Procedure Order) is **November 9, 2020**, at 5:00 p.m. (Montréal time), or, for creditors with Restructuring Claims (as defined in the Claims Procedure Order) arising after February 18, 2020, **thirty (30) days** after the date of receipt by the creditor of a notice of resiliation, repudiation or termination of the contract, lease, employment agreement or other agreement, if such date falls after **November 9, 2020** (the “**Claims Bar Date**”).

Pursuant to an Order of the Superior Court of Québec Superior (Commercial Division) granted on September 25, 2020 (the “**Claim Procedure Order**”), a process (the “**Claims Process**”) was approved for the purpose of identifying, establishing, adjudicating or otherwise resolving any and all Claims (as defined in the Claim Procedure Order) of any persons against Stokes Inc. (the “**Debtor**”), its directors and/or officers.

The purpose of these instructions is to provide you with information required to file a Proof of Claim in respect of any Claims you may have against the Debtor, its directors and/or officers.

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Chicago, IL 60606  
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## **FILING A PROOF OF CLAIM**

Please note that the form of Proof of Claim is only to be used if you have a Claim against the Debtor, its directors and/or officers.

Please review all the enclosed documents carefully.

If you have a Claim against the Debtor, its directors and/or officers you must complete, sign and provide to the Monitor a Proof of Claim with respect to such Claim(s) so that it is actually received by the Monitor no later than the Claims Bar Date. **Otherwise such Claim(s) against the Debtor, its directors and/or officers will be forever barred and extinguished.**

When submitting a Proof of Claim, you must attach any documents that support the Claim(s) and provide a description of the basis for the Claim(s).

A completed and signed Proof of Claim may be provided to the Monitor by email at [claims@richter.ca](mailto:claims@richter.ca) or [reclamations@richter.ca](mailto:reclamations@richter.ca), fax at 514.934.8603, regular mail or courier to the address set out below.

## **FURTHER INFORMATION**

If you have any questions regarding the Claims Process or any of the enclosed forms, please contact Richter Advisory Group Inc. at the following coordinates:

### **Richter Advisory Group Inc.**

Court-appointed Monitor of  
Stokes Inc.  
1981 McGill College Avenue  
Montréal, Québec, H3A 0G6

Telephone: 1.866.585.9751

Fax: 514.934.8603

E-mail: [claims@richter.ca](mailto:claims@richter.ca) or [reclamations@richter.ca](mailto:reclamations@richter.ca)

Additional Proof Claim forms can be found on the Monitor's website at <https://www.richter.ca/insolvencycase/stokes-inc/> or obtained by contacting the Monitor at the coordinates indicated above and providing particulars as to your name, address, fax number and email address. Once the Monitor has this information you will receive, as soon as practicable, additional Proof of Claim forms.